



Business Development Specialist

Salary: Competitive salary and benefits package

Application Due Date: Until filled

Kern Economic Development Corporation (Kern EDC) is seeking a dynamic candidate to play an important role in the organization's business recruitment and expansion efforts.

Kern EDC is a private, non-profit organization, with the mission to promote Kern County's boundless opportunities for business.

For more information about Kern EDC and the region's incredible economic vitality and diversity, visit www.KernEDC.com.

To be considered, please submit a letter of interest and resume to melinda@kedc.com.

This position provides the opportunity to work in a fast-paced office, while maintaining the highest degree of professionalism, attention to detail, and follow-through on assignments.

Job responsibilities include:

- Foster relationships with businesses, site consultants and brokers in an effort to bring new business to Kern County.
- Follow-up with viable prospects for information to assist clients in their potential relocation.
- Establish contacts with existing businesses in the County and help develop programs and available resources to increase the opportunity for their continual growth and success.
- Develop and nurture a professional network through participation in various industry, workforce, and other relevant community activities.

The ideal candidate will be a self-starter, demonstrating continued improvement and professional growth, while employing excellent written and verbal communication skills, and exhibiting superior personal interaction skills.